



**Planning and Operations Division
Airport Planning Department**

San Diego International Airport
3225 Harbor Drive
3rd Floor Commuter Terminal Building
San Diego, CA

**DRAFT MEETING MINUTES
No. 1**

Phone: (619) 400-2482 – Brett Caldwell
Fax: (619) 400-2459

DATE: 9/15/10 **TIME:** 10 AM

PROJECT TITLE: Airport Transit Plan - Phase II

SUBJECT: Draft Airport Transit Plan – Phase II Document, Remote Terminal Cost Estimate Input & Feedback, OTTC Airport Employee Express Bus Update

LOCATION: Tuskegee Conference Room

NEXT MEETING DATE: November 17, 2010

	INITIALS	ATTENDEE	AGENCY NAME
	AES	Alex Estrella	SANDAG
	MC	Mike Calandra	SANDAG
	MF	Maria Filippelli	SANDAG
	MK	Miriam Kirshner	SANDAG
	SC	Steve Celniker	SANDAG
	DLE	Dan Levy	SANDAG
	TM	Tim McCormick	NCTD
	CS	Chris Schmidt	Caltrans
X	AC	Al Cox	Caltrans
X	MT	Mark Thomsen	MTS
	RS	Rob Schupp	MTS
	MP	Mark Peterson	WCI/CCDC
	DL	Diana Lilly	CA Coastal Commission
	MD	Margie Drilling	FAA
	CM	Candice Magnus	San Diego Unified Port District
	MV	Matt Valerio	San Diego Unified Port District
X	TG	Tait Galloway	City of San Diego
	MG	Maureen Gardiner	City of San Diego
	LB	Labib Quasem	City of San Diego
	RD	Richard Dennison	CA State Parks - Old Town
X	TA	Ted Anasis	SDCRAA
X	BC	Brett Caldwell	SDCRAA
X	JW	Jessica Wyatt	HNTB
X	DC	Delia Chi	HNTB
X	DR	Diane Ricard	DMR Consulting

X indicates this person was present at the meeting.



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ITEM	SUMMARY	TASKED	DUE DATE	STATUS
	TA opened the meeting. He reminded everyone that the meetings will continue to occur on a quarterly basis.			
	JW presented and discussed the Airport Transit Plan - Phase II document. She discussed the status of the document, the analysis, and the various tasks contained in the document preparation.			
	MT - What is the average party size for SAN airport passengers?			
	JW - The average party size for SAN airport passengers is approximately 1.7.			
	DR stated that cost and convenience are important when Airport passengers are making decisions regarding transportation the Airport.			
	MT - Is the remote terminal analysis based on service that would be provided every day?			
	JW - Yes, the analysis is based on daily service and also corresponds to the number and timing of airline seats arriving and departing SAN.			
	TG - Does the estimated revenue account for expenses? JW answered "No, but we are calculating estimates of capital and operating costs" to TG's question.			
	AC - How was the \$2 to 6\$ per day range determined for the price of parking?			
	The top end of the range corresponds to the lowest rates for SAN Park and privately operated airport parking. The cost for parking at these facilities needs to be the same or lower than parking at the airport to attract customers.			
	AC stated that Caltrans has 500 parking spaces proposed for South Bay express bus service.			



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	TG - Is Caltrans willing to give up an existing Park and Ride location for an Airport remote bus service? AC stated that it would have to be weighed but it would be unlikely that utilized spaces in a successful park and ride could be given up.			
	MT - If a remote terminal bus service was operating at the Airport, would it save time in the cycle by not serving the Commuter Terminal? JW stated that the time savings would not be inconvenient for passengers. TA stated that the commuter terminal serves passengers who are connecting to Los Angeles (LAX) for international flights.			
	AC - Would a remote terminal bus service be used by Orange County residents? JW stated that remote bus service could potentially be used by Orange County residents but would be more likely to be used by those that are closer to the terminal.			
	TG - Does a contractor operate the LAX Flyaway bus service? DR replied "Yes".			
	TG - Is a private operator going to review the analysis that has been prepared? TA stated that some information would be provided.			
	JW - A request for interest (RFI) would be an appropriate way to get additional review/feedback from the industry.			
	DR stated that both the I-5 and the I-15 are viable for remote terminal service.			
	MT stated that parking fees would determine the usage of any remote terminal facility.			
	TA requested that comments on the Draft Report be provided by September 30, 2010.			

These meeting minutes reflect the writers understanding of the meeting. If your understanding is different than that stated above, please contact the writer within 3 working days.

Signed: _____

Date: 10/14/10



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Brett Caldwell, AICP
Airport Planner II

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